

Jane / Finch Community Tennis Association
1 Shoreham Dr. Suite #100
North York, Ontario
M3N 3A6



Job Title: Assistant Tennis Coach

Commitment & Duration: 12 weeks from June 3, 2024 to August 23, 2024

1. June 3 to 28, 2024:
 - JFCTA Summer League at Grandravine Community Centre
 - 6:00 PM to 8:00 PM on Mondays, Wednesdays, and Fridays with additional off-court duties
 - 10 hours per week
 - Total hours: 40 hours (10 hours per week)

2. July 1 to 26, 2024:
 - NTTC Summer Tennis Camp (placement):
 - 9:00 AM to 1:00 PM from Monday to Friday
 - 25 hours per week
 - JFCTA Summer League at Grandravine Community Centre
 - 6:00 PM to 8:00 PM on Mondays, Wednesdays and Fridays with additional off-court duties
 - 10 hours per week
 - Total hours: 140 hours (35 hours per week)

3. July 29 to August 23, 2024:
 - VTC Summer Tennis Camp (placement):
 - 9:00 AM to 4:00 PM Monday to Friday
 - 35 hours per week
 - Total hours: 140 hours (35 hours per week)

Locations:

1. JFCTA Summer League at Grandravine Community Centre
2. North Toronto Tennis Club
3. Valley Tennis Club

Compensation: \$20.00 per hour (tax inclusive)

Application Deadline: Friday, May 17th, 2024 by 5:00 PM

Who We Are:

The Jane / Finch Community Tennis Association (JFCTA) is a community-based not-for-profit organization that is committed to operating within an Anti-Oppressive and trauma-informed framework to engage our community. We aim to work in a manner that is both productive and constructive to enhance individual strengths; and promote positive developmental outcomes for young people. JFCTA utilizes sport as a vehicle to develop the capacity of youth within our organization and community. Our programs are explicitly designed to be low-cost, and barrier-free.

To increase employment opportunities, JFCTA has partnered with the North Toronto Tennis Club (NTTC) and Valley Tennis Club (VTC) to create meaningful work, professional development opportunities, and new networks to support young people from our community. This position is funded due to the generosity of the Canadian Government and the Canadian Tire Jumpstart Charities.

Job Description:

This Assistant Tennis Coach position is a unique opportunity that will enable the hired individual to work and deliver quality tennis programming in three different communities. The successful candidate will be placed by JFCTA to support

the association's Summer League, and the Summer Tennis Camps at NTTC and VTC. Supervisors will be assigned to this position from each of the respective partners. The position will work with participants from the three organizations that may range from 4 to 18 years old.

What's more, this position will benefit from increased professional development opportunities, exposure to different working environments, and increased networking opportunities. It is our hope that the hired individual will provide quality programming while developing personally and professionally.

Responsibilities:

- Support the lead coach in delivering tennis activities while ensuring each activity is age and skill-appropriate
- Lead groups assigned, prepare activities, and implement activities in accordance to lesson plans
- Supervise campers to create a safe and fun learning environment
- Communicate with lead coach, colleagues, and parents/guardians in a professional manner
- Adhere to the policies and procedures of each organization

Skills and Attributes:

- Have the basic ability to instruct and demonstrate the 5 fundamentals of tennis
- Have the ability to organize and lead children and youth
- Be responsible and hard-working in independent settings
- Be respectful of the values and code of conduct of each organization
- Be organized and punctual in order to achieve and finish tasks on time with quality
- Be able to communicate and collaborate well in team settings
- Be able to problem solve and adapt to situations

Assets:

- Instructor Certificate (not required)
- First Aid and CPR Certificates (not required)
- Experience in working with children and youth
- Experience instructing and teaching the sport of tennis

Application Process:

Interested applicants should submit a resume/CV and cover letter to: programs@janefinchtennis.ca

We thank all applicants for their interest and will contact only those candidates whose skills and experience best match the requirements of the position.

Jane/Finch Community Tennis Association is an equal-opportunity employer committed to equity and the principles of anti-oppression. We strongly encourage applications that reflect the diverse cultures and socio-economic backgrounds we serve such as Black, Indigenous, and people of colour (BIPOC), LGBTQ2S+, women, and persons living with disabilities to apply.